

## **The Institute of Plumbing Australia Incorporated.**

Minutes of the 2021 Annual General Meeting of The Institute Plumbing Australia Incorporated held on Thursday 24 June 2021, commencing at 15:00hrs in MS Teams Virtual Meeting hosted from Western Australia.

### Attendance:

President: M Jarrad

W A

QLD: S Movley

NSW: R Edwards

TAS:

VIC: R Quick

S A: D Harris,

Secretary: S Movley

Members: K Pradzynski, Robert Woolley, Glen Doorey

### By Proxy:

M Jarrad proxy for T Peach, M Wynne.

S Movley proxy for B Keane.

#### 1. Apologies:

B Keane, T Peach, M Wynne, J Clynk, D Ledingham

#### 2. Minutes of previous Annual General Meeting:

The minutes of the meeting held on 25<sup>th</sup> June 2020 were accepted on the motion by R Quick and seconded by R Edwards.

CARRIED.

#### 3. Matters arising:

There were no matters arising.

#### 4. President's Report:

President Michael Jarrad due to poor connection stated he would present his report at a later date.

#### 5. Auditors Report.

The Secretary spoke to the audited annual accounts of the Institute and report by the Auditor previously circulated and made available at the meeting.

Moved R Quick, Seconded D Harris that the 2020 Annual Accounts and Auditors report be accepted.

CARRIED.

#### 6. Appointment of Auditor.

Moved R Quick, Seconded D Harris that Mr Andrew Lowry having offered himself for re-appointment be re-appointed as the Institute Auditor 2021.

CARRIED.

#### 7. Special Business.

A special resolution to amend the Constitution (Rules) of the Institute of Plumbing Australia Inc. by deleting the existing Clause 10.17 Secretary / Treasurer and replace with:

### **10.17. HONORARY TREASURER.**

The Honorary Treasurer, who may or may not be a Councillor, shall be elected biennially by the Council and speak as Treasurer if requested by the President. He or she shall be responsible for the uninvested funds of the Institute and shall cause all necessary and proper accounts to be kept. The office of Treasurer shall not be entitled to vote upon any subject.

*and*

**The Institute of Plumbing Australia Incorporated.**

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**10.22 SECRETARY.**

The Secretary of the Institute shall be appointed by the Council who shall determine the terms and conditions of their professional services. They shall from time to time submit financial statements at the request of the Council. It shall be the duty of the Secretary, under the direction of the Council to conduct the correspondence of the Institute, attend meetings of the Council and Committees thereof, take minutes of proceedings of such meetings, superintend the publication of such papers, periodicals or notices as the Council may direct and, in general conduct the ordinary business and accounts of the Institute in accordance with the Constitution and Objects.

Moved R Woolley, Seconded R Quick that Special Resolution to amend the Constitution be accepted.

CARRIED

8. Election of President 2021-22.

A written nomination for Mr Michael Jarrad was received and accepted. As there were no further nominations Mr Jarrad was declared elected as Institute President to hold office to the 2023 Annual General Meeting or such longer time as required by the Constitution.

9. As there was no further business the meeting was closed by the President at 16:00hrs.

The next AGM of the Institute will be held in or about June 2022 at a time and place to be notified.

CHAIRPERSON: .....