



The Institute of Plumbing Australia Incorporated (IPA)

Founded 1954

ABN 93 721 622 941

PO Box 3174, LESMURDIE WA 6076

E: secretary@plumbing.org.au

W: plumbing.org.au

ANNUAL GENERAL MEETING THE INSTITUTE OF PLUMBING AUSTRALIA INC.

MINUTES

Tuesday 20 June 2022

Commencing 2pm AWST via Zoom.

Attendees:

Michael Jarrad	President – joined at 2.08pm.
Andrew Okines	Marketing Committee – joined at 2.07pm
Stephen Movley	Treasurer
Robert Quick	Councillor Victoria
Derek Harris	Councillor South Australia – joined at 2.09pm
Petra Wouters	Secretary and Communications Coordinator - Minute taker

Members:

Joe Clynck	
Penny Cornah	Master Plumbers' Association of Queensland
Luke Stass	Allied Pumps – joined at 2.15pm and left at 2.22pm.
Trevor Wilson	Wilmac Plumbing Company Pty Ltd

Rodney Ware	HCAA – presentation from 2.11 – 2.36pm
Nick Soden	HCAA – presentation from 2.11 – 2.36pm

By proxy:

Michael Jarrad proxy for Paul White

1. Apologies / Opening

Apologies:

Tim Peach	Councillor Western Australia and Education Committee
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The President Michael Jarrad opened the meeting at 2.10pm and welcomed everyone to the meeting.

2. Minutes of previous meeting 24 June 2021.

The minutes of both meetings were circulated with the notice of meeting and agenda.

2.1 Acceptance of Minutes:

The minutes as circulated were accepted as a true record of both meetings.

Moved:	Robert Quick	
Seconded:	Stephen Movley	Carried

3. Matters arising from minutes

There were no matters arising from the minutes.

4. Ten-minute presentation from Rodney Ware and Nick Soden of HCAA regarding the progress on the Diploma of Hydraulic Services Design in New South Wales.

Rod informed the meeting that TAFE NSW have been working during the last couple of years to get the Diploma of Hydraulic Services Design up and running again, to provide a suite of documents for teachers and a student workbook regarding basic design skills and methodologies that the students can use.

Certificate IV was also upgraded over the last year, in particular one unit which relates to regulations and standards that needs to be completed as a minimum to study further for the diploma.

To enrol for the diploma, potential students need to express their interest and Glenn Martin who is Team Leader Plumbing, Roof Plumbing, Fire Protection, Wall & Floor Tiling at TAFE NSW, manages the enrolment. 172 potential students are now on the waiting list. 34 students are currently studying the diploma, twice a week, delivered face-to-face in the classroom and simultaneously online on Teams so that the online students have real time with the teacher. 5 units are still being written in collaboration with TAFE NSW.

172 people are on the waiting list because there is a lack of qualified teachers. All trainers need a Certificate IV in Training and Assessment, which is a 12-months course.

Nick stated that most of the work so far has been done by volunteers as the government is not willing to fund the costs relating to the delivering of the diploma. Both TAFEs in NSW and QLD were losing money on the course and QLD has shut it down.

TAFE NSW have been running the course for 30 years. Discussions were held with universities, but they need approximately 3 million dollars to create the course at university level.

The fully online course was also conducted by TAFE Queensland. The course materials were excellent, however there was no face-to-face time with teachers.

For the course to be successful it needs collaboration between multiple RTOs, with at least 30 to 40 students a year to pay for the teachers.

Andrew queried whether the people on the waiting list were civil or mechanical engineers that are wanting to study the diploma because of the Discussion Paper that came out in June 2020 from the ABCB called [National Registration Framework for Building Practitioners](#).

Penny informed the meeting that Master Plumbers' Association of Queensland had a meeting with David Mitmannsgruber from AHSCA Queensland and TAFE Queensland on the delivering and funding of the diploma. TAFE QLD have the material and the trainers available, but they need more funding from government to deliver it. MPA QLD also conducted a survey to the industry, to which over a hundred people responded to have an interest in studying for the diploma.

Rod explained that the cost of studying the diploma, without funding, is \$30,000.

With the help of funding the cost for the student will be reduced to \$8,200.

The cost for teachers to study Certificate IV in Training and Assessment is \$8,500 but is reduced with funding to \$2,000.

Andrew suggested for The Institute to organise a separate meeting with Rodney, Nick and Penny to share all information there is about the diploma and to discuss a national approach regarding the skills gap that needs to be identified.

Rod and Nick left the meeting at 2.36pm.

5. President's report.

The President's report was circulated prior to this meeting via email.

The President thanked Stephen Movley for the work that he has done as a Secretary for The Institute for so many years and welcomed the new Secretary on board and thanked her for the work that she has done so far, in particular regarding the Plumbing Hub.

6. Overview of IPA's projects 2021-2022

Robert Quick - Victoria

Robert mentioned that a few attempts were made to hold meetings, but because of Covid restrictions it never happened.

Derek Harris – South Australia

Derek's involvement in HCAA has been kept to a minimum as people are still working from home and no face-to-face meetings have been held.

Stephen Movley – treasurer

Stephen Movley informed the meeting that the application for membership of Standards Australia for The Institute had been submitted but is now waiting on the next Standards Australia membership meeting in August to hear more about the result of the application.

Stephen’s involvement in Standards Australia Committee WS-14, which handles the AS/NZS 3500 series, will get busier over the next 2 years with the changes in The Plumbing Code.

7. Auditor’s report

The auditor’s report as circulated was accepted.
The Treasurer gave a brief overview of the financials with the figures slightly up from last year.

8. Appointment of Auditor for 2022 (Mr A Lowry of In Focus Accounting Pty Ltd offers himself for re-election).

All attendees of the meeting accepted for Mr Andrew Lowry to be re-appointed as the Institute Auditor for 2022.

Carried.

9. General Business

Derek questioned whether The Institute had provided comments to the ABCB with the regard to the Discussion Paper that came out in June 2020 from the ABCB called [National Registration Framework for Building Practitioners](#).

Penny clarified that this Discussion Paper was circulated to industry for comment.
Not all states and territories have adopted it. It comes down to each individual jurisdiction.

10. Close of meeting.

The Chairman closed the meeting at 2.55pm and thanked everyone for their attendance.
The next AGM of the Institute will be held in or about June 2023 at a time and place to be notified.

Chairperson:

